

Village of Stevensville
Regular Council Meeting
Minutes
Wednesday, February 7, 2018
6:00pm

Meeting called to order by President Slavicek at 6:00P.M., followed by the Pledge of Allegiance.

Present: Trustees: Ken Hansen, Brian Liggett, Chris Mason, Amanda Pohyba, Pat Arter, President Steve Slavicek

Absent: Trustee Carl Steinberger

Also Present: Clerk: Tiffany Moore; Treasurer: Barbi Hammond

Motion by Hansen to approve the agenda as written. 2nd by Liggett. Motion carried.

No Public Comment on Agenda Items

Motion by Arter to approve the Consent Agenda, including the Regular meeting minutes of January 10, 2018, Bank Balances ending February 2, 2018, and February Bills. 2nd by Pohyba. President Slavicek asked for a Roll Call Vote:

Ken Hansen – Yes

Brian Liggett – Yes

Chris Mason - Yes

Amanda Pohyba – Yes

Carl Steinberger – Absent

Pat Arter – Yes

Steve Slavicek – Yes

Motion Carried.

Unfinished Business:

Ryan Fellows of Southwest Michigan Planning Commission presented the Master Plan and asked for questions.

Motion by Arter to proceed with the 95 day public review process, contingent upon changes made today. 2nd by Pohyba. Motion Carried.

New Business:

Motion by Arter to approve the fundraiser request from Knights of Columbus Tootsie Roll Drive on Saturday, March 24, 2018, 9am-3pm. 2nd by Hansen. Motion Carried.

Treasurer/Clerk Report

End of late tax season. Residents have until February 14th to pay their delinquent taxes at the Village before they are turned over to Berrien County.

Received notice about the possibility of an increase in State Act 51 funds.

Code Enforcement Report

Clerk Moore, along with Policy & Procedures is putting some finishing touches on the Emergency Action Plan as well as continuing to work on Business & Food Truck Ordinances

Building Report:

4 new building permits were issued in January.

Motion by Arter to affirm President Slavicek's recommendation to terminate the contract of building inspector Ken Jones. 2nd by Hansen. Motion Carried.

Motion by Liggett to allow President Slavicek to go into negotiations with Chris Nearpass for the open building inspector position. 2nd by Mason. Motion Failed with 1 yea and 5 nays.

Motion by Arter to delegate a committee to discuss the position of building inspector. 2nd by Hansen. Motion Carried.

The building ad hoc committee shall be Arter, Mason, and Hansen.

Committee Reports:

Finance – Given by Chair Pohyba

Motion by Pohyba to enroll Justin Schaul in an Online Citizens Planner Course for \$275 as part of Planning Commission training. 2nd by Arter. Motion Carried.

Policy & Procedures – Given by Chair Liggett

Motion by Liggett to contract with General Code to recodify our ordinances for an initial fee of \$2341 and an annual fee of \$1195. 2nd by Arter. Motion Carried.

Motion by Liggett to increase Clerk Moore's wages 3% (\$0.55), retroactive to January 18, 2018. 2nd by Hansen. Motion Carried.

Planning/Parks – Given by Chair Bruce Arter

Arter was re nominated as Chair of the Commission

Motion by Arter to Amend the original motion from April 13, 2016 that states "Motion by Steinberger to provide a zoning variance to the property located at 5756 Red Arrow Highway from Commercial to Multi-family with the exception of the area currently rented as an orthodontist office. 2nd by Arter. Motion Carried." Replacing zoning variance with Special Use Permit and omitting everything after Multi-

family, to now read "Motion by Steinberger to provide a Special Use Permit for the property located at 5756 Red Arrow Highway from Commercial to Multi-family. 2nd by Arter. Motion Carried" As this was the intent of the original motion. 2nd by Hansen. Motion Carried.

DPW – Given by Chair Liggett

Motion by Liggett to increase Grant Bly's hours up to 24 per week. 2nd by Arter. Motion Carried.

DDC – Given by Arter

Went over projected budget

Public Comment

None

Correspondence:

None

Announcements:

February Dates:

Thursday 8th – Building Ad Hoc Committee – 5pm

Tuesday 13th – DDC – 5:30pm

Thursday 15th – Cornerstone Business Recognition Breakfast – 7am

Monday 19th – Office Closed – President’s Day

March Dates:

Thursday 1st – CIP Committee – 5pm

Thursday 1st – Planning Commission – 6pm

Monday 12th – Finance – 5:15pm

Monday 12th – DPW – immediately following Finance

Monday 12th – Policy & Procedures – immediately following DPW

Tuesday 13th – DDC – 5:30pm

Wednesday 14th – Budget Hearing – 6pm

Wednesday 14th – Regular Council Meeting – immediately following Budget Hearing

Saturday 24th – Knights of Columbus Tootsie Roll Drive – 9am-3pm

Friday 30th – Office Closed – Spring Holiday

Council Comments:

None

Motion to adjourn by Hansen. 2nd by Liggett. Motion carried.

Meeting adjourned by Pro Tem Arter at 7:01pm

Submitted by: Tiffany Moore, Clerk