

Village of Stevensville  
Regular Council Meeting  
Minutes  
Wednesday, April 11, 2018  
6:00pm

Meeting called to order by President Slavicek at 6:00P.M., followed by the Pledge of Allegiance.

**Present:** Trustees: Ken Hansen, Brian Liggett, Chris Mason, Amanda Pohyba, Carl Steinberger, Pat Arter, President Steve Slavicek

**Absent:** None

**Also Present:** Clerk: Tiffany Moore; Treasurer: Barbi Hammond

Motion by Arter to approve the agenda as written. 2<sup>nd</sup> by Pohyba. Motion carried.

**Public Comment on Agenda Items**

Charles Murphy of 2855 Pine St was concerned about the condition of the road and when it would be fixed. President Slavicek stated we are looking into smearing the road this summer.

Motion by Hansen to approve the Consent Agenda, including the Regular meeting minutes of March 14, 2018, Bank Balances ending April 5, 2018, and April Bills. 2<sup>nd</sup> by Arter. President Slavicek asked for a Roll Call Vote:

Ken Hansen – Yes

Brian Liggett – Yes

Chris Mason - Yes

Amanda Pohyba – Yes

Carl Steinberger – Yes

Pat Arter – Yes

Steve Slavicek – Yes

Motion Carried.

**Unfinished Business:**

Liberty Days – Motion by Arter to not bring back Liberty Days, based on discussion and the consensus of the Council. 2<sup>nd</sup> by Hansen. No feedback was received from the post on the Stevensville Fun Facebook page. Motion Carried.

**New Business:**

Motion by Arter to approve the fundraising requests for the Stevensville American Legion Poppy Sale on Friday May 18 and Miss Stevensville Scholarship Committee on Friday May 25. 2<sup>nd</sup> by Steinberger.

Motion Carried.

**Treasurer/Clerk Report**

Closing up the fiscal year, finished in the black.

**Clerk/Code Enforcement Report**

President Slavicek signed a letter of support on behalf of the Village Council for Chikaming Township 's application seeking a DNR grant for Cherry Beach Preservation and Expansion Project. The request was received after the last Council meeting and this month's meeting was passed the submission deadline. Attorney Racht is reviewing the draft Business License Ordinance and Permit as well as the draft Building Code Ordinance.

**Building Report:**

7 new building permits were issued in March and April.

**Committee Reports:**

**Finance** – Given by Trustee Pohyba

Motion by Pohyba to move the Capital Improvement account from Honor Credit Union and put it in a 120 day CD at United Federal Credit Union with an interest rate of 2.1%. 2<sup>nd</sup> by Steinberger. President Slavicek asked for a Roll Call Vote:

Brian Liggett – Yes

Chris Mason – Yes

Amanda Pohyba – Yes

Carl Steinberger – Yes

Pat Arter – Yes

Ken Hansen – Yes

Steve Slavicek – Yes

Motion Carried.

Motion by Pohyba to increase the capital improvement contribution from \$500 monthly to \$5000 monthly with the extra \$500 to be earmarked for streets. 2<sup>nd</sup> by Arter. Motion Carried.

**Policy & Procedures** – Given by Trustee Liggett

Motion by Liggett to use the Lincoln Charter Township Library as a temporary location in the event of an emergency and approve the Operations Disaster Minimization Policy. 2<sup>nd</sup> by Arter. Motion Carried.

Motion by Liggett to provide a \$10,000 life insurance policy for Trustees and a \$25,000 life insurance policy to full and part time employees, at the current rate of \$0.30 per \$1000, totaling \$55.50 per month. 2<sup>nd</sup> by Steinberger. Motion Carried.

Motion by Liggett to approve purchasing Labor Law Posters from Michigan Chamber Business Solutions for \$39. 2<sup>nd</sup> by Arter. Motion Carried.

The Village Wide Garage Sale has been set for June 21-23, with the 25<sup>th</sup> being large trash pick up day.

**Planning/Parks** – Given by Trustee Steinberger

The request for re-zoning of the property at 6050 Red Arrow Highway from Commercial to Residential was denied by the Commission.

Motion by Steinberger to approve the site plan for Red Coach Donuts at 5811 St Joseph Ave. 2<sup>nd</sup> by Hansen. Motion Carried.

Motion by Steinberger to approve the Parks Plan. 2<sup>nd</sup> by Pohyba. Motion Carried.

**DPW** – Given by Trustee Liggett

Motion by Liggett to purchase asphalt from Wyoming Asphalt Paving Company, pending cost comparison to Reith Riley. 2<sup>nd</sup> by Steinberger. Motion Carried.

Motion by Liggett to award the bid for the demolition of the park house on John Beers to D'Agostino at a cost of \$7,790. 2<sup>nd</sup> by Arter. Motion Carried with Steinberger abstaining due to his son working at one of the companies that submitted a bid.

**DDC – Given by Trustee Arter**

There are currently 43 vendors for the Mother's Day Market.

Motion by Arter to approve advertising with Midwest Family Broadcasting in the amount of \$200. 2<sup>nd</sup> by Steinberger. Motion Carried.

**Public Comment – None**

**Correspondence**

Thank you letter from Knights of Columbus for allowing them to fundraise their Tootsie Roll Drive on the corner.

Thank you card from Miss Stevensville Chairperson for donating a Village History Book and Cranberry Cookbook to their Fashion Show basket.

**Announcements:**

**April Dates:**

Saturday 28<sup>th</sup> – Village Charcuterie Fest – 12pm-4pm

**May Dates:**

Thursday 3<sup>rd</sup> – Planning – 6pm

Monday 7<sup>th</sup> – Finance – 5:15pm

Monday 7<sup>th</sup> – DPW – immediately following Finance

Monday 7<sup>th</sup> – Policy & Procedures – immediately following DPW

Tuesday 8<sup>th</sup> – DDC – 5:30pm

Wednesday 9<sup>th</sup> – Council – 6pm

Friday 11<sup>th</sup> - Ashley Weber Berrien County Cancer Service Fundraiser

Saturday 12<sup>th</sup> – Mother's Day Market – 10am-4pm

Friday 18<sup>th</sup> – American Legion Poppy Sale

Friday 25<sup>th</sup> – Miss Stevensville Scholarship Committee Fundraiser

Monday 28<sup>th</sup> – Office Closed – Memorial Day

**Council Comments: None**

Motion to adjourn by Hansen. 2<sup>nd</sup> by Steinberger. Motion carried.

Meeting adjourned by Pro Tem Arter at 6:57pm

Submitted by: Tiffany Moore, Clerk