

Village of Stevensville  
Regular Council Meeting  
Minutes  
Wednesday, January 14, 2015  
6:00pm

Meeting called to order by President Slavicek at 6:00P.M., followed by the Pledge of Allegiance.

**Present:** Trustees: Ken Hansen, Brian Liggett, Carl Steinberger, Donna Thompson, Larry Wozniak, President Steve Slavicek

**Absent:** Trustee Pat Arter

**Also Present:** Clerk: Tiffany Moore, Treasurer: Barbi Hammond

Motion by Hansen to approve the agenda. 2<sup>nd</sup> by Liggett. Motion carried.

Motion by Hansen to approve the Regular Council minutes of December 10, 2014. 2<sup>nd</sup> by Liggett. Motion Carried.

**Unfinished Business:**

- a. Committee Appointments

President Slavicek appointed Trustees Thompson and Wozniak to Ordinance Committee and removed Trustee Liggett.

**New Business:**

None

**Reports:**

**Treasurer's Report**

Treasurer Hammond read the December bank balances totaling \$693,245.08.

**Committee Reports:**

**Finance** – Given by Trustee Steinberger, Chairperson Arter was absent.

Kate & Kellen from Chemical Band addressed the committee concerning Best Practices for Fraud Prevention.

Motion by Steinberger to add Pat Arter as a signer for Chase Bank. 2<sup>nd</sup> by Hansen. Motion Carried.

Motion by Steinberger to remove Lori Gibson from all accounts at Chase Bank. 2<sup>nd</sup> by Hansen. Motion Carried.

Treasurer Hammond has been researching interest rates at different banks and credit unions to see which would provide a better rate of return.

Motion by Steinberger to approve January bills totaling \$45,713.78 (General \$38,202.31, DDA \$272.37, Major \$5,936.70, Local \$1,302.40) 2<sup>nd</sup> by Liggett. Motion Carried.

**Policy & Procedures** – Given by Trustee Liggett.

One Way Plumbing and the adjoining lot have been combined and will be put on the market using the Realtor's recommended sale price of \$112,667.

Motion by Liggett to look into hiring a part time zoning/ordinance officer, not to exceed \$5000 per year, no sooner than April 1, 2015. 2<sup>nd</sup> by Steinberger.

I.T. Right installed a new manager's computer and will be setting up emails for all Council members. The committee will be reviewing a report received from Chemical Bank on a fraud prevention policy and using it as a comparison.

**Planning** – Given by Trustee Steinberger

Motion by Steinberger to approve a special use permit for a pole barn at 6201 Red Arrow Hwy, provided the lot not be clear cut and as much vegetation is left as possible. 2<sup>nd</sup> by Wozniak. Motion Carried.

Looking to work on a Master Plan in the future.

**DPW** – Given by Trustee Liggett

Manager Witkowski stated heavy equipment is on standby to rent from LE Barber to remove piles of snow if it piles up.

The Center St drain work is still pending until hearing back from Dave Boelcke on how to proceed. Liggett has been trying to contact Bob's Tree Service to get a quote put in the Village's name for removing and grinding of three trees on Karen Ct. A quote was received in a resident's name instead of the Village's.

Hansen stated that the leaf vac truck is still in need of repairs. This consists of electrical and mechanical issues. DPW will look into repair and/or replacement for this unit.

Manager Witkowski stated that John Olson, from Merritt Engineering, has pricing for the DeMorrow Circle road project.

Motion by Liggett to approve Merritt engineering to seek bids on repairing sections of sidewalks in need of repair throughout the Village, not to exceed \$13,000. 2<sup>nd</sup> by Hansen. Motion Carried.

Motion by Liggett to purchase an electric powered cement mixer for patch work from Steve Slavicek for \$225. 2<sup>nd</sup> by Steinberger. Motion Carried with opposition from Thompson and President Slavicek abstaining from vote.

DPW will be getting a list together of approximately 8 trees needed to be removed and Liggett will contact Bob's Tree Service.

**Ordinance** – Did not meet

**DDA** – Given by President Slavicek.

The new DDA committee held their first meeting this month. They looked at next Fiscal Year's budget.

There was also previous discussion about hiring someone to plow the downtown sidewalks, not to exceed \$1,000 for the season.

**Public Comment:**

Discussion about where to store Santa in the off season, wondering if the One-Way Plumbing was available. Will inquire with the Realtor whether Santa would be in the way while in the process of selling the building.

**Correspondence:**

Thank you letter from Lakeshore Lions

**Announcements:****January Dates:**

Martin Luther King Jr Day – Office Closed – Monday, January 19

Annual Chamber Meeting and Dinner – Monday, January 19

Planning – Thursday, January 29 – 6:00pm

**February Dates:**

DDA – Tuesday, February 3 – 5:30pm

Finance – Monday, February 16 – 5:00pm

Policy & Procedures – Monday, February 16 – 6:00pm

DPW – Monday, February 16 – 7:00pm

President's Day – Office Closed – Monday, February 16

Council – Wednesday, February 18 – 5:45pm Budget Hearing

Motion to adjourn by Hansen. 2<sup>nd</sup> by Liggett. Motion carried.

Meeting adjourned by President Slavicek at 6:52pm

Submitted by:

Tiffany Moore, Clerk