

Village of Stevensville
Budget Hearing
Minutes
Wednesday, February 18, 2015
5:45pm

Meeting called to order by President Slavicek at 5:45P.M., followed by the Pledge of Allegiance.

Present: Trustees: Ken Hansen, Brian Liggett (arrived 5:50), Donna Thompson, Larry Wozniak, Pat Arter, President Steve Slavicek

Absent: Trustee Carl Steinberger

Also Present: Clerk: Tiffany Moore, Treasurer: Barbi Hammond, Manager: Bret Witkowski

Motion by Hansen to approve the agenda. 2nd by Arter. Motion carried.

Budget Hearing

The budgets were read for the General Fund Operating Budget, Major Street Fund Operating Budget, Local Street Fund Operating Budget, and Downtown Development Authority Operating Budget. The public was given a chance to be heard regarding the 2015-2016 fiscal year budgets. No comment.

Motion by Arter to close the Budget Hearing and open the Regular Council meeting, 2nd by Hansen. Motion Carried. Budget hearing closed at 5:52pm

Motion by Hansen to approve the Regular Council minutes of January 14, 2015. 2nd by Wozniak. Motion Carried.

Unfinished Business:

None

New Business:

- a. Motion by Arter to approve the fundraising request by Ashley Weber for the Berrien County Cancer Service on March 20, 2015, with a rain date of March 27, 2015. 2nd by Hansen. Motion Carried.
- b. Motion by Arter to approve the fundraising request from the American Legion for their Poppy Sale on May 15, 2015. 2nd by Hansen. Motion Carried.

Reports:

Treasurer's Report

President Slavicek read the January bank balances totaling \$727,073.53

Committee Reports:

Finance – Given by Chairperson Arter.

Motion by Arter to transfer the Village checking accounts from Chase Bank to Chemical Bank. 2nd by Thompson. President Slavicek asked for a Roll Call Vote:

Ken Hansen – Yes

Brian Liggett – Yes

Carl Steinberger – Absent

Donna Thompson – Yes

Larry Wozniak – Yes

Pat Arter – Yes

Steve Slavicek – Yes

Motion Carried.

Motion by Arter to use the same signatures at Chemical Bank that are currently used at Chase Bank, Pat Arter, Steve Slavicek, Barbara Hammond. 2nd by Hansen. Motion Carried.

Motion by Arter to approve electronic transfers between all checking accounts, as need. With emails being sent to finance committee members, Clerk, and Manager when transfers occur. 2nd by Thompson. Motion Carried.

Motion by Arter to approve a prepaid expense card through Chemical Bank, with a \$500 limit. 2nd by Liggett. Motion Carried.

Motion by Arter to pay February bills totaling \$47,772.07 (General \$47,334.79, DDA \$272.37, Major \$164.91). 2nd by Hansen, after discussion, a duplicate invoice was removed from the list of bills to be paid. Arter amended first motion to reflect the new February bills total of \$47,439.22 (General \$47,001.94, DDA \$272.37, Major \$164.91). 2nd by Hansen. Motion Carried.

Policy & Procedures – Given by Trustee Liggett.

According to Manager Witkowski, two individuals have been spoken to regarding the zoning and ordinance officer position.

Manager Witkowski will contact Attorney Hyrns about TIF money for DDA and will also discuss with him on how to retrieve owed money from Todd Gardner. Restitution payments stopped in September.

Slavicek reported that the previous rental at 2690 Kimmel had a pipe burst, causing water damage to the interior of the home. Attorney Hyrns is working with the insurance company on some type of reimbursement for damages. Have received a couple quotes from plumbers for repairs needed. The realtor gave a new “as is” price of \$99,500.

President Slavicek appointed Larry Wozniak to be the liaison on the Stevensville Days committee to represent the Village Council.

Planning – Did Not Meet

DPW – Given by Trustee Liggett

The DPW is performing the rewiring of the light poles.

DPW still needs to get a list of addresses of all trees in need of removal and send them to Bobs Tree Service (approximately 8 trees). We received quotes from 2 companies for 4 trees.

Manager stated we would have bids in by March Council meeting for Demorrow Circle.

Manager is looking into having the old street light poles no longer in use being removed.

DPW will begin getting prices for a pull behind leaf vac to replace current broken leaf vac

Ordinance – Did not meet

DDA – Given by Carol Petros

Meeting date has been changed to the Tuesday before Council. A Policy will be put in place for purchasing and approving bills.

Public Comment:

None

Correspondence:

An anonymous email was received concerning spending tax dollars and paying overtime for DPW to plow the sidewalks on a Sunday.

Announcements:

February Dates:

Ordinance – Monday 23rd – 5:00pm

Stevensville Days – Heart of the Beaches – Tuesday 24th – 5:30pm

March Dates:

Planning – Thursday 5th – 6:00pm

Finance – Monday 9th – 5:00pm

Policy & Procedures – Monday 9th – 6:00pm

DPW – Monday 9th – 7:00pm

Joint Infrastructure Meeting – Lincoln Township – Tuesday 10th – 3:00pm

DDA – Tuesday 10th – 5:30pm

Council – Wednesday 11th – 6:00pm

Lakeshore Chamber – Village of Stevensville Hall – Tuesday 17th – 12:00pm

Ashley Weber Corner Fundraiser – Berrien County Cancer Service – Friday 20th

Council Comments

Manager Witkowski spoke with Lincoln Township about code enforcement and ordinance officer. He stated the Village is doing great financially.

Trustee Wozniak spoke about Stevensville Days and looking for members

Motion to adjourn by Hansen. 2nd by Arter. Motion carried.

Meeting adjourned by President Slavicek at 7:04pm

Submitted by:

Tiffany Moore, Clerk