

Village of Stevensville
Public Hearing
Regular Council Meeting
Minutes
Wednesday, April 12, 2017
6:00pm

Meeting called to order by President Slavicek at 6:00P.M., followed by the Pledge of Allegiance.

Present: Trustees: Ken Hansen, Brian Liggett, Chris Mason, Amanda Pohyba, Carl Steinberger, Pat Arter;
President: Steve Slavicek

Absent:

Also Present: Clerk: Tiffany Moore; Treasurer: Barbi Hammond

Motion by Pohyba to approve the agenda. 2nd by Hansen. Motion carried.

Public Hearing – Darren Mayer Performance Engineering is requesting an Industrial Development District for 5782 & 5790 St Joseph Ave.

No Public Comment

Motion by Hansen to close the Public Hearing and open the regular meeting. 2nd by Arter. President Slavicek opened the regular meeting at 6:02pm.

Motion by Arter to approve the Consent Agenda, including the Regular meeting minutes of March 8, 2017, Bank Balances ending April 7, 2017, and April Bills. 2nd by Steinberger. President Slavicek asked for a Roll Call Vote:

Ken Hansen – Yes

Brian Liggett – Yes

Chris Mason - Yes

Amanda Pohyba – Yes

Carl Steinberger – Yes

Pat Arter – Yes

Steve Slavicek – Yes

Motion Carried.

Public Comment

None

Unfinished Business:

New Business:

- a. Motion by Arter to approve the Resolution Establishing DMPE Industrial Development District. 2nd by Steinberger. President Slavicek asked for a Roll Call Vote:

Ken Hansen – Yes

Brian Liggett – Yes

Chris Mason – Yes

Amanda Pohyba – Yes
Carl Steinberger – Yes
Pat Arter – Yes
Steve Slavicek – Yes
Motion Carried.

- b. Motion by Hansen to allow the Stevensville American Legion Post #568 to have their annual Poppy Sale fundraiser on Friday, May 19, 2017. 2nd by Steinberger. Motion Carried.
- c. Motion by Arter to allow the Lakeshore Lions Club to have the Stevensville Car show on Friday, June 9, 2017. 2nd by Hansen. Motion Carried.
Motion by Steinberger to approve purchasing awards for the Stevensville Car Show. 2nd by Arter. We will provide two street sign awards and a \$50 gift certificate to Grande Mere. Motion Carried.

Treasurer's Report

Working on Fiscal Year end and getting audit scheduled.

Code Enforcement Report

Discussed at Policy & Procedures the next step for Anstey Foundry Ordinance violation.
Getting ready for grass violation season.

Committee Reports:

Finance – Given by Chair Arter

Motion by Arter to submit RFP's for auditing services if Steve Ross cannot perform the required Act 51 audit. 2nd by Steinberger. Motion Carried.

It is recommended that going forward, all invoices submitted by Marian Grant to the DDC for administrative services will require itemization and two, non-related signatures.

Motion by Arter to purchase hanging baskets for downtown in an amount not to exceed \$900. 2nd by Liggett. Motion Carried.

Policy & Procedures – Given by Chair Liggett.

Received an estimate from Abonmarche for a Capital Improvement Plan, will have discussions with them to see if we can get it lowered.

Will be looking at our building fee schedule.

Change in Personnel Policy; omit #7 under Sec 7.620(e)

Planning/Parks – Given by Trustee Steinberger

Motion by Steinberger to accept Justin Schaul as a member of the Planning Commission. 2nd by Hansen. Motion Carried.

Motion by Steinberger to approve a size variance for 5353 St Joe Ave to replace the current shed with a larger, 30x40 shed. 2nd by Liggett. Motion Carried.

Closed on house at Hickory Creek Park, long range plan is to use it for bathrooms and parking for the park.

DPW – Given by Chair Liggett

Motion by Liggett to purchase a manual for the Bobcat Toolcat, not to exceed \$400. 2nd by Arter. Motion Carried.

DDC – Given by Trustee Mason

Meetings have been moved to Monday before Council at 9am at Watermark.

The Village Charcuterie Festival is April 22 and the Downtown Market is May 13.

Correspondence:

None

Announcements:

April Dates:

Friday 14 – Office Closed – Spring Holiday

May Dates:

Thursday 4 – Planning – 6pm

Monday 8 – DDC – 9am – Watermark

Monday 8 – Finance – 5pm

Monday 8 – Policy & Procedures – immediately following Finance

Monday 8 – DPW – immediately following Policy & Procedures

Wednesday 10 – Public Hearing & Council – 6pm

Council Comments:

None

Motion to adjourn by Hansen. 2nd by Steinberger. Motion carried.

Meeting adjourned by President Slavicek at 6:38pm

Submitted by: Tiffany Moore, Clerk