

Village of Stevensville  
Regular Council Meeting  
Minutes  
Tuesday, May 10, 2022  
6:00pm

Meeting called to order by President Wenger at 6:00P.M., followed by the Pledge of Allegiance.

**Present:** Trustees: Chris Mason, Jessica Patterson, Amanda Pohyba, Carl Steinberger, Pat Arter, President David Wenger

**Absent:** Trustee Brian Liggett

**Also Present:** Clerk: Tiffany Moore, Manager: Kacey Dominguez

Motion by Arter to approve the agenda as presented. 2<sup>nd</sup> by Pohyba. Motion carried.

**Public Comment on Agenda Items:**

None

Introductions by the 2022 Miss Stevensville Court

President Wenger pulled the May Bills and Bank Balances from the Consent Agenda for discussion.

Motion by Arter to approve the Consent Agenda, which includes Regular Meeting Minutes of April 12, 2022 and Special Meeting Minutes of April 26, 2022. 2<sup>nd</sup> by Pohyba. President Wenger asked for a Roll Call Vote:

Brian Liggett – Absent

Chris Mason – Yes

Jessica Patterson - Yes

Amanda Pohyba – Yes

Carl Steinberger – Yes

Pat Arter – Yes

David Wenger – Yes

Motion Carried.

May Bills were pulled from the Consent Agenda to discuss the reimbursement to Barbi Hoge for Amazon.com purchases. The Finance Committee would like clarification on the invoices. Motion by Steinberger to pay the May Bills, minus \$111.19 to Barbi Hoge. 2<sup>nd</sup> by Arter. Motion Carried.

Bank Balances were pulled from the Consent Agenda to discuss the financial reports presented to the Finance Committee, who is looking for clarification from the Treasurer(s).

**Library Report**

None

**Planning Commission**

2 applications were received for the Planning vacancy, the Commission will interview the candidates and make a recommendation to Council in June.

President Wenger made a recommendation to remove Carl Steinberger as the Council liaison on the Planning Commission, and appoint Jessica Patterson as the Council liaison. Motion by Mason to accept President Wenger's recommendation. 2<sup>nd</sup> by Pohyba. Motion Carried.

#### **Finance Committee**

Motion by Steinberger to remove Barbi Hoge from the bank accounts, and add Peter Plikaitis to the bank accounts, with signatory authority. 2<sup>nd</sup> by Pohyba. Motion Carried.

Motion by Steinberger to increase the balance of the debit card from \$500 to \$2,000. 2<sup>nd</sup> by Pohyba. Motion Carried.

Motion by Steinberger to withdraw the balance of the United CD of \$350,797.46. 2<sup>nd</sup> by Pohyba. Motion Carried.

Motion by Steinberger to deposit \$350,797.46 into the Money Market Account for the Red Arrow Reconstruction Project. 2<sup>nd</sup> by Pohyba. Motion Carried.

#### **Policy & Procedures Committee**

The final drawings of the pavilion should be completed Friday. Another meeting will take place Wednesday, after which the project will go to bid. The site plan will be sent to the Planning Commission for approval. Mason provided an update on the parking ordinance, which will hopefully be presented to Council for review in June.

The Committee completed Manager Dominguez's 90 day review. Motion by Mason to increase Kacey Dominguez's salary from \$55,000 to \$60,000, retro to April 17. 2<sup>nd</sup> by Arter. Motion Carried.

#### **DPW Committee**

Did Not Meet

#### **Manager Report**

Manager Dominguez provided updated police data.

#### **Unfinished Business:**

None

#### **New Business:**

Intersection Fundraiser Policy – reviewed, Manager Dominguez will update with a few proposed additions/changes.

Car Show Awards – Motion by Steinberger to purchase 2 street signs and a \$50 gift certificate for Grande Mere to present as awards at the Car Show on June 10. 2<sup>nd</sup> by Arter. Motion Carried.

Traffic Control Order – Stop, Yield, and Traffic Signal Controlled Intersections - Motion by Mason to approve the Traffic Control Order. 2<sup>nd</sup> by Patterson. During discussion it was noticed that some street names were incorrect and clarification was needed, therefore the Motion was Not Approved.

Audit Services for Fiscal Years ending 2022-2024 – Motion by Steinberger to approve Manager Dominguez to sign the letter of engagement from Maner Costerisan. 2<sup>nd</sup> by Arter. Motion Carried.

#### **Council Comments:**

President Wenger thanked Barbi Hoge for all she's done financially for the Village and all her work on the Parks.

#### **Public Comment**

None

#### **Correspondence:**

None

**Announcements:**

Stevensville American Legion Poppy Sale – Friday, May 20

Policy & Procedures – Tuesday, May 24 – 11:30am

Memorial Day – Monday, May 30 – American Legion Ceremony at Cemetery at 11am

Policy & Procedures – Tuesday, June 7 – 11:30am

Finance – Wednesday, June 15 – 5:30pm

Council – Wednesday, June 15 – 6:00pm

Village Wide Garage Sale – Thursday – Saturday, June 23-25

Village Wide Large Trash Pick Up – Monday, June 28

Lakeshore Basketball Fundraiser – Saturday, July 30, 8am – 4pm

Family Fun Night – Friday, August 26

Motion to adjourn Arter. 2<sup>nd</sup> by Pohyba. Motion Carried. Meeting adjourned by President Wenger at 7:26pm

Submitted by: Tiffany Moore, Clerk