

Village of Stevensville
Regular Council Meeting
Minutes
Wednesday, May 13, 2015
6:00pm

Meeting called to order by President Slavicek at 6:00P.M., followed by the Pledge of Allegiance.

Present: Trustees: Ken Hansen, Brian Liggett, Carl Steinberger, Donna Thompson, Larry Wozniak, Pat Arter, President Steve Slavicek

Absent: None

Also Present: Clerk: Tiffany Moore, Treasurer: Barbi Hammond.

Motion by Hansen to approve the agenda as written. 2nd by Steinberger. Motion carried.

Motion by Arter to approve the Regular Council minutes of April 8, 2015. 2nd by Liggett. Motion Carried.

Motion by Hansen to approve the Special Council minutes of May 4, 2015. 2nd by Arter. Motion Carried.

Unfinished Business:

None

New Business:

- a. Motion by Arter to allow the American Legion to have their Memorial Day Parade on Monday, May 25, at 11:00am. 2nd by Wozniak. After discussion surrounding the wording of the request letter & whether Memorial Day was to honor past and present Veterans or those who lost their lives during service, Motion Carried with opposition from Steinberger.
- b. The Village Wide Garage Sale will be held Thursday-Saturday, June 25-27, 2015. Permits required. Maps will be available Wednesday, June 24th.
- c. Motion by Wozniak to all the Stevensville Events Committee to pass out brochures advertising upcoming events at the corner of St Joe Ave & John Beers Rd on Thursday & Friday, May 14 & 15. 2nd by Hansen. Motion Carried.
Motion by Wozniak to allow the closing of Park St beginning late Friday & all Day Saturday, June 12 & 13 to allow for a beer tent during Liberty Days. 2nd by Steinberger. Motion Carried.

Reports:

Treasurer's Report

Treasurer Hammond read the bank balances ending May 8, 2015, totaling \$638,918.84

Committee Reports:

Finance – Given by Chair Arter

Motion by Arter to open a checking account at Chemical bank for the purpose of funding a free preloaded debit card with a balance of \$500. 2nd by Steinberger. All expenses against this account will require a P.O and approval by the Finance Committee. There will be no checks or deposit slips issued with this account and the card will be locked in the safe in the office area. Motion Carried.

Motion by Arter to increase Treasurer Hammond's pay by 5% to \$15.75 per hour, retroactive to 6 months from initial hire date. 2nd by Liggett. President Slavicek asked for a Roll Call Vote:

Ken Hansen – Yes

Brian Liggett – Yes

Carl Steinberger – Yes

Donna Thompson – Yes

Larry Wozniak – Yes

Pat Arter – Yes

Steve Slavicek – Yes

Motion Carried.

The 2014-2015 Fiscal Year Audit by Stephen Ross & Co is schedule for May 27-29, 2015.

Motion by Arter to approve May bills totaling \$57,748.49 (General \$57,186.36, DDA \$12.32, Major \$383.81, Local \$166.00) 2nd by Hansen. Motion Carried.

Policy & Procedures – Given by Chair Liggett

Discussed an interest in a Code Enforcement officer. No decision has been made yet.

Will be researching the lease agreement for 5781 St Joseph Ave.

Looking into wording on safety policy for DPW.

Looking into an Emergency Action Plan.

A Special Meeting of the Policy & Procedures Committee is scheduled for Monday, May 18, 2015 at 6:00pm due to lack of time.

Planning – Given by Trustee Steinberger

Motion by Steinberger to retain Southwest Michigan Planning Commission to create a Master Plan at the proposed cost of \$18,500. 2nd by Arter. \$12,000 has been budgeted for this fiscal year.

President Slavicek asked for a Roll Call Vote:

Brian Liggett – Yes

Carl Steinberger – Yes

Donna Thompson – Yes

Larry Wozniak – Yes

Pat Arter – Yes

Ken Hansen – Yes

Steve Slavicek – Yes

Motion Carried.

Accomplish Quilting requested an addition to their current building. Chair Arter will request additional information to move forward.

DPW – Given by Chair Liggett

Motion by Liggett to approve quote of \$3,395 from Abonmarche for inspection of Red Arrow & W John Beers intersection. 2ⁿ by Steinberger. President Slavicek asked for a Roll Call Vote:

Carl Steinberger – Yes

Donna Thompson – Yes

Larry Wozniak – Yes

Pat Arter – Yes

Ken Hansen – Yes

Brian Liggett – Yes

Steve Slavicek – Yes

Motion Carried.

Received a price of \$7,850 to replace the motor in the leaf vac. Looking into possible options for a pull behind. No decision made.

Manager has found replacement oak trees, Clerk has ordered the minimum amount of 25 for \$3.25, totaling \$97.50.

DPW employees will be resealing and striping the municipal parking lot, will be completed by June 5, 2015.

Ordinance – Given by Trustee Thompson

Discussed some ordinances.

Held a special meeting to interview a candidate for code enforcement officer.

Motion by Thompson to hire Abby Keys as Code Enforcement Officer at \$15 per hour, 1-5 hours per week at most. 2nd by Wozniak. Council asked to hold interviews. Motion does not carry with 1 yes & 6 no's.

DDA –

Looking into storage and protection for Santa.

Approved \$1200 for tables and chairs for Liberty Days, paying \$700 down to Taylor Rental.

Flowers are starting to be put out downtown.

Parks – Given by President Slavicek

Still looking for members.

Liberty Days – Given by Trustee Wozniak

Progressing, only one month away. Still accepting sponsorships.

Public Comment:

Dave Boelcke stated that on April 6, 2014, Council passed a Resolution to put in a catch basin on Center St. Inquired on why it has not been done yet. Stated he had a copy of an easement between his attorney and the Village's attorney.

The Village attorney will be contacted Thursday to get a copy of that easement and we will move forward from there.

Correspondence:

Southwest Michigan Planning Commission is hosting a workshop entitled Wetlands Working for your Community on Thursday, June 18, at The Inn at Harbor Shores. Registration forms are available for anyone interested in attending.

Announcements:

The Lincoln Township Fire Department is having a Pancake Breakfast this Sunday from 7:00am-12:00 noon.

May Dates:

Ordinance – Monday, 18th – 5:00pm
Policy & Procedures – Monday 18th – 6:00pm
Memorial Day – Monday 25th – Office Closed

June Dates:

Planning – Thursday, 4th – 6:00pm
Finance – Monday, 8th – 5:00pm
Policy & Procedures – Monday, 8th – 6:00pm
DPW – Monday, 8th – 7:00pm
DDA – Tuesday, 9th – 5:30pm
Council – Wednesday, 10th – 6:00pm
Lakeshore Lions Club Car Show – Friday, 12th
Movie Night “Big Hero 6” – Friday, 12th
Liberty Days – Saturday, 13th
Village Wide Garage Sale – Thursday-Saturday, 25th-27th
Large Trash pick-up – Monday, 29th

Council Comments

Movie Nights

June 12th – Big Hero 6, no rain date

July & August movies will be Paddington and Guardians of the Galaxy

Motion to adjourn by Hansen. 2nd by Steinberger. Motion carried.

Meeting adjourned by President Slavicek at 7:05pm

Submitted by:

Tiffany Moore, Clerk