

Village of Stevensville
Public Hearing
Regular Council Meeting
Minutes
Wednesday, June 13, 2018
6:00pm

Meeting called to order by President Slavicek at 6:00P.M., followed by the Pledge of Allegiance.

Present: Trustees: Ken Hansen, Chris Mason, Amanda Pohyba, Carl Steinberger, President Steve Slavicek

Absent: Trustees: Pat Arter, Brian Liggett

Also Present: Clerk: Tiffany Moore; Treasurer: Barbi Hammond

Motion by Hansen to approve the agenda as written. 2nd by Pohyba. Motion carried.

Motion by Hansen to open Public Hearing on Tax Millage Rate, 2nd by Steinberger. Public Hearing opened at 6:01pm

No Public Comments

Motion by Hansen to close Public Hearing and re-open Regular Meeting, 2nd by Pohyba. Public Hearing closed at 6:02pm

Public Comment on Agenda Items

None

Motion by Steinberger to approve the Consent Agenda, including the Regular meeting minutes of May 9, 2018, Bank Balances ending June 5, 2018, and June Bills. 2nd by Mason. President Slavicek asked for a Roll Call Vote:

Ken Hansen – Yes

Brian Liggett – Absent

Chris Mason - Yes

Amanda Pohyba – Yes

Carl Steinberger – Yes

Pat Arter – Absent

Steve Slavicek – Yes

Motion Carried.

Unfinished Business:

- a. Master Plan – Motion by Steinberger to approve the Final Master Plan, 2nd by Pohyba. President Slavicek asked for a Roll Call Vote:

Ken Hansen – Yes

Brian Liggett – Absent

Chris Mason – Yes

Amanda Pohyba – Yes

Carl Steinberger – Yes

Pat Arter – Absent

Steve Slavicek – Yes
Motion Carried.

New Business:

- a. Red Coach Donut Sign Permit – Motion by Mason to approve the Red Coach Donut Sign Permit as submitted, 2nd by Hansen. Motion Carried.
- b. Relay for Life Fundraising Request – Motion by Hansen to approve the Fundraising Request from Relay for Life on Saturday, June 16, 2018, 10am-3pm. 2nd by Steinberger. Motion Carried.
- c. Tunie’s Hot Dog Cart – Motion by Hansen to approve the request from Tim & Tunie Duensing to run a Hot Dog Cart on their property at 2766 W John Beer Rd, pending all required permits are obtained. 2nd by Steinberger. Motion Carried.
- d. Life Insurance – Motion by Hansen to approve providing \$25,000 life insurance coverage for four employees at the current rate of \$38.00 per month, through Kane Mostyn agency, instead of the previous company approved April 11, 2018. 2nd by Mason. Motion Carried.
- e. Street Sweepings Dumpster – Motion by Hansen to contract with Best Way Disposal for a street sweepings dumpster not exceeding 10 yards. 2nd by Pohyba. Motion Carried.
- f. Roof Bids – Motion by Hansen to approve the roof bid from Future Construction, not to exceed \$10,961. 2nd by Mason. Motion Carried.
- g. Resolution Adopting Fee Schedule – Motion by Hansen to approve the Resolution Amending the Village of Stevensville Fee Schedule, 2nd by Pohyba. President Slavicek asked for a Roll Call Vote:
Ken Hansen – Yes
Brian Liggett – Absent
Chris Mason – Yes
Amanda Pohyba – Yes
Carl Steinberger – Yes
Pat Arter – Absent
Steve Slavicek – Yes
Motion Carried.
- h. Resolution Outlining Presidential Duties – Motion by Hansen to approve the Resolution Outlining Presidential Duties, 2nd by Mason. President Slavicek asked for a Roll Call Vote:
Ken Hansen – Yes
Brian Liggett – Absent
Chris Mason – Yes
Amanda Pohyba – Yes
Carl Steinberger – Yes
Pat Arter – Absent
Steve Slavicek – Abstain
Motion Carried.
- i. Resolution for Tax Millage – Motion by Steinberger to approve the Resolution Approving Village Operating Millage Rate Levy for Fiscal Year 2018-2019, 2nd by Mason. President Slavicek asked for a Roll Call Vote:
Ken Hansen – Yes
Brian Liggett – Absent
Chris Mason – Yes
Amanda Pohyba – Yes
Carl Steinberger – Yes
Pat Arter – Absent
Steve Slavicek – Yes

Motion Carried.

President Report

Motion by Hansen to accept Ken Alexander's resignation letter, 2nd by Steinberger. Motion Carried.

Motion by Hansen to hire a full time DPW employee with a CDL-B, 2nd by Steinberger. Motion Carried.

President Slavicek appointed Hanse, Steinberger and himself to the DPW Hiring Committee, which will meet Thursday, June 28 at 6:00pm to review applications.

Motion by Steinberger to allow Lakeshore Chamber to use the Hall as an office space, pending any insurance liability, 2nd by Pohyba. Motion Carried.

Treasurer/RRC Report

Tax bills will be mailed on July 1st.

Treasurer Hammond, President Slavicek and Justin Schaul attending a CIP training and are working toward having a draft CIP by the next Planning Commission meeting.

Motion by Pohyba to approve paying JC Signs \$550 for the Miss Blossomtime signs, with the Miss Stevensville Scholarship Committee reimbursing \$275. 2nd by Steinberger. Motion Carried.

Clerk/Code Enforcement Report

Motion by Steinberger to re-schedule the Miss Stevensville Scholarship Committee's Fundraiser from May 25 to Thursday, June 28, 10am-6pm. 2nd by Pohyba. Motion Carried.

There were 24 grass violations in May and June so far, with none of those having to be mowed by the DPW.

A 2nd notice was sent by certified mail to Anstey Foundry regarding their fence and the opportunity to help them with Brownfield environmentals.

A notice was sent to Wolverine regarding the late night noise from the building on Lawrence, they agreed to comply.

Building Report:

The building department received 6 building permits in May and June so far.

A temporary Certificate of Occupancy was issued to Red Coach Donuts.

DMPE was issued a 90 day extension on their building permit, which expired in May.

DDC – Did not meet

Public Comment

Robin McBride from 5361 Ridge Rd expressed concerns about water accumulating in his backyard, and believes it is due to his neighbor installing a drain and the water flowing on his property. He was also concerned as to why there were no drains by the Ridge Rd/Wildwood corner. He would like to meet with the Spicer group to discuss options, President Slavicek will put him in contact with Spicer and do some other research and get back with him.

Correspondence

Announcements:

Save the Date for the MML Convention September 20-22 in Grand Rapids

June Dates:

Thursday 28th – DPW Hire Committee – 6pm

July Dates:

Wednesday 4th – Office Closed – Independence Day

Thursday 5th – Planning Commission – 6pm

Wednesday 11th – Workshop – 5:45pm

Wednesday 11th – Council – 7pm

Friday 13th – Movie Night – Jumanji: Welcome to the Jungle

Council Comments:

Steinberger shared info from the last water board meeting.

Motion to adjourn by Hansen. 2nd by Pohyba. Motion carried.

Meeting adjourned by President Slavicek at 7:15pm

Submitted by: Tiffany Moore, Clerk