

Village of Stevensville  
Regular Council Meeting  
Minutes  
Wednesday, December 9, 2015  
6:00pm

Meeting called to order by President Slavicek at 6:00P.M., followed by the Pledge of Allegiance.

**Present:** Trustees: Ken Hansen, Brian Liggett, Amanda Pohyba, Carl Steinberger, Larry Wozniak, Pat Arter, President Steve Slavicek

**Absent:** None

**Also Present:** Clerk: Tiffany Moore, Treasurer: Barbi Hammond

Motion by Arter to approve the agenda. 2<sup>nd</sup> by Wozniak. Motion carried.

Motion by Arter to approve the Regular meeting minutes of November 10, 2015, 2<sup>nd</sup> by Pohyba. Motion Carried.

**Unfinished Business:**

Center St Catch Basin Project has been completed.

**New Business:**

None

**Treasurer's Report**

Treasurer Hammond read bank balances ending December 2, 2015, totaling \$718,095.45.

**Code Enforcement Report** – Given by Clerk Moore

Invoices have been sent out for grass violations. If not paid by Feb 28<sup>th</sup>, the balance will be added to owner's tax bill.

**Committee Reports:**

**Finance** – Given by Chair Arter

Motion by Arter to amend the Community Promotions line item, adding \$550.00. 2<sup>nd</sup> by Steinberger. Motion Carried.

Motion by Arter to finance the 2016 Miss Stevensville Crowns in the amount of \$559.95. 2<sup>nd</sup> by Wozniak. Motion Carried.

Budget Workshop scheduled for January 9, 2016 8:30am-10:30am.

Michigan Gas budget payment is currently \$227. Treasurer Hammond is going to up the monthly payment to \$350, which more closely reflects the annual usage.

Motion by Arter to approve December bills totaling \$48,519.09 (General \$41,040.07, DDC \$2,140.14, Major \$1,691.33, Local \$3,647.55). 2<sup>nd</sup> by Steinberger. Motion Carried.

**Policy & Procedures** – Given by Chair Liggett

Council has received a draft of the Emergency Action Plan to review and discuss at the next Council meeting.

The attorneys are still working on verbiage for the fire agreement with Lincoln Township.  
Motion by Liggett to increase Clerk Moore's hourly rate to \$17.50. 2<sup>nd</sup> by Arter. Motion Carried.  
Clerk Moore is going to create for the committee and Council to track progress of the president's goals & responsibilities.

**Planning** – Given by Trustee Steinberger

Marci from Southwest Michigan Planning will attend a meeting early next year. The committee approved a portable realtor sign permit as well as a permanent sign permit for Lakeshore Apartments.

**DPW** – Given by Chair Liggett

Daniel will be returning this winter to help on an as needed basis with snow removal.

The repaired light poles are scheduled to be in on Friday, December 11.

Motion by Liggett to all Burkett to install a new heater in a new location in the back building, in the amount of \$2,080. 2<sup>nd</sup> by Hansen. Motion Carried.

**Ordinance** – Given by Chair Pohyba

Looking at ordinances needing changed.

**DDC** – Given by Shirley Kerlikowski

Christmas in the Village was very successful. The Village Hall & sleigh ride were constantly full.

Committee is gathering ideas for next year.

Budget is being reviewed.

Decided to sell the hay bales left over from the fall decorations.

Looking at possibly purchasing a storage container to store Santa and other supplies.

**Parks** – Given by Shirley Kerlikowske

There has been some discussion with Marci from Southwest Michigan Planning about the possibility of canoeing/kayaking Hickory Creek.

**Liberty Days** – Will start meeting in January

**Public Comment:**

Berrien County Commissioner Deb Pannazzo presented President Slavicek with a county flag.

**Correspondence:** None

**Announcements:**

Motion by Arter to approve list of 2016 dates. 2<sup>nd</sup> by Pohyba. Motion Carried.

**December Dates:**

Ordinance – Monday 14<sup>th</sup> – 5pm

Office Closed – Christmas – Thursday & Friday 24<sup>th</sup>-25<sup>th</sup>

**January Dates:**

Office Closed – New Years – Friday 1<sup>st</sup>

Planning – Thursday 7<sup>th</sup> – 6pm

Budget Workshop – Saturday 9<sup>th</sup> – 8:30am

Finance – Monday 11<sup>th</sup> – 5pm

Policy & Procedures – Monday 11<sup>th</sup> – 6pm

DPW – Monday 11<sup>th</sup> – 7pm

DDC – Tuesday 12<sup>th</sup> – 5:30pm  
Council – Wednesday 13<sup>th</sup> – 6pm  
Ordinance – Monday 18<sup>th</sup> – 5pm  
Office Closed – Monday 18<sup>th</sup> – MLK Day

**Council Comments**

President Slavicek thanked the board, staff, and residents for making the Village look good this year. Trustee Steinberger stated he is “tickled pink” at the job President Slavicek is doing in his first year as President.

Motion to adjourn by Hansen. 2<sup>nd</sup> by Steinberger. Motion carried.  
Meeting adjourned by President Slavicek at 6:33pm

Submitted by: Tiffany Moore, Clerk